

LinkedIn Learning Quick Start Guide

About This Document

This guide describes how to Sign in to LinkedIn Learning and how to learn various types of content.

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- 2.3 If Your Account is Linked to LinkedIn
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3. Learning in LinkedIn Learning

- 3.1 How to learn LinkedIn Learning
- 3.2 Using LinkedIn Learning directly in the web browser
- 3.3 Using the LinkedIn Learning mobile app

<Reference1> More details about using LinkedIn Learning

- LinkedIn Learning is a cloud service and is regularly updated with new features and changes to the window layout. We expect to revise this guide accordingly, but new features might become available before the revision.

■Important Notes

- (1) Use a company device (PC) for your first login.
- (2) When using a personal device:
 - Sign in with your ID and password
 - Set your password in advance on a company PC

<Recommended Login Methods by Device>

Company device	Personal device Android/Mac
HUID authentication ID/password	ID/password

- ※Android and Mac devices:
 - Always use ID and password login
- ※If you Sign in using HUID authentication,
 - ID/password login will not be available on the same day.

1. Performing initial setup

1.1 Overview of LinkedIn Learning

1.2 Initial setup

1.1 Overview of LinkedIn Learning

LinkedIn Learning is an online learning program available in seven languages.

Feature 1	One of the largest collections of courses, videos, and supported languages in the world	More than 17,000 courses in the Business, Creative, and Technology categories are available in seven languages. About 1,000 courses are also provided in Japanese by a dedicated Japanese team or dubbed into Japanese. Many new courses are released every week.
Feature 2	All original videos, leading-edge and high-quality courses, and top instructors	Experts in various fields develop original courses, which are certified by LinkedIn. You can learn globally in-demand, leading-edge skills from top instructors.

■ Features of the three categories

Business	You need to acquire both software and hardware skills to work at the forefront of business. The Business courses comprehensively range from leadership and communication skills to state-of-the-art software programs and technologies, and they help develop human resources leading organizations and teams.
Technology	In the rapidly progressing field of technology, it is essential to have opportunities to get cutting-edge knowledge and information. The Technology courses relate to highly in-demand skills for participants at various levels, ranging from professionals who want to acquire the latest technologies to beginners who aim to work in this field.
Creative	You can learn practical skills including architectural design, graphic design, video production, VFX, animation, music editing, and photography, which are critical in the creative world. The Creative category provides a wide range of learning content that is useful in both work and hobbies.

This guide provides standard initial setup procedures.

If you have an account on LinkedIn, a social networking service for businesses, you may see a different screen than in the guide.

If you see a screen that differs from those shown in this guide and cannot proceed with the setup, please contact the LinkedIn Learning Support Desk directly.

【 LinkedIn Learning Support Desk 】

If you experience any issues with LinkedIn Learning, please create a support ticket through the LinkedIn Learning Support Desk:

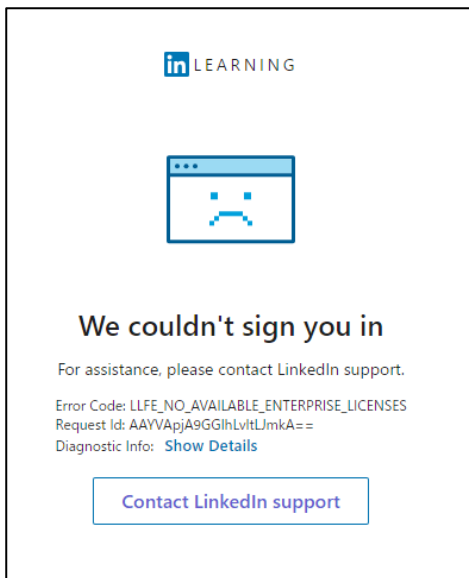
<https://www.linkedin.com/help/learning/ask/lil-gen?lang=en>

When submitting your inquiry:

- * For “How do you access LinkedIn Learning?”, select “Through a subscription provided by your organization”.
- * In the "Organization Name" field, enter the name of your company.
- * Complete all required fields and submit your inquiry.

Before You Start Setting Up LinkedIn Learning

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When accessing LinkedIn Learning, you may receive an error message such as “We couldn't sign you in” or “This page isn't working right now” as shown on the left.

This error may be due to access concentration or may be related to cache on the user's side.

Please try accessing it later, refreshing the page, or clearing your cache and cookies

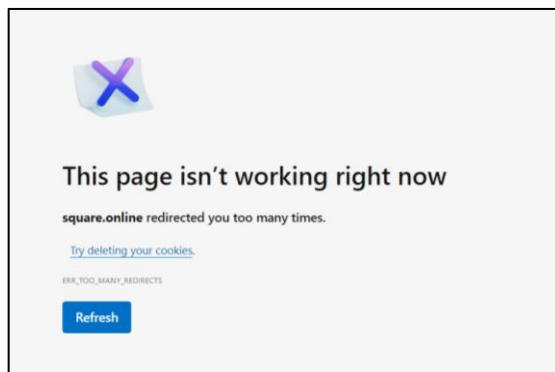
clear your cache and cookies

(<https://www.linkedin.com/help/linkedin/answer/a517600/clear-your-cache-and-cookies?lang=en-us&intendedLocale=EN>)

If the error is not resolved, please contact the LinkedIn Support Desk.

【 LinkedIn Learning Support Desk 】

<https://www.linkedin.com/help/learning/ask/lil-gen?lang=en>



1.2 Initial Setup Procedure for LinkedIn Learning (1/5)

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*** Please be sure to use a company PC for initial setup.**

*** If you delete the invitation email or the link expires, you can resend it by following the steps below.**

*** If you have already received an email, please start from step 4.**

1. Open the LinkedIn Learning login page in your PC browser (<https://www.linkedin.com/learning-login>)

2. enter your company email address and click "Continue"

※After performing step 2, the screen may move to step 5 on the next page. In that case, please proceed to 5.

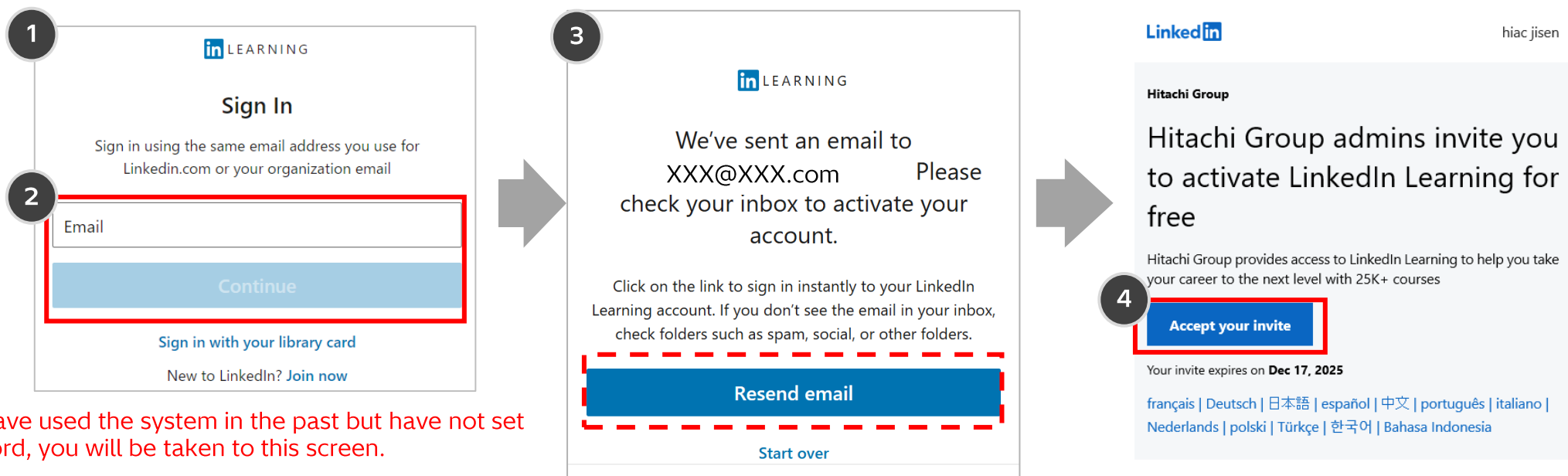
3. check the transitioned screen

4. Check your email from <messages-noreply@linkedin.com> and click "Accept your Invite."

*If you cannot confirm the email, please go back to the screen of 3. and click "Resend Email"

(It may take up to 24 hours to receive the email.)

*If you still do not receive the email the next day after resending it, please contact the LinkedIn Learning Support Desk.



*If you have used the system in the past but have not set a password, you will be taken to this screen.

5. confirm the transitioned screen and click “Create a LinkedIn Learning account”

Screen transition when selecting the blue "LinkedIn Sign In"
[if you have a LinkedIn account].

When you select "LinkedIn Sign In", LinkedIn Learning and your LinkedIn account will be linked.

If you wish to use LinkedIn Learning without being linked, after logging in with your LinkedIn account after completing the initialization settings, please un-link your LinkedIn account .

Please refer to the "If you are not retired from the company" section of <https://www.linkedin.com/help/linkedin/answer/a703810/linkedin-?lang=en> for instructions on disconnecting your LinkedIn profile from your Learning license.

[If you do not have a LinkedIn account]
When you select LinkedIn Sign In, you will be redirected to a screen to create a LinkedIn account. If you selected this option by mistake, please set it up again the next day or later, or contact the [LinkedIn Learning Support Desk] for assistance.



1.2 Initial Setup Procedure for LinkedIn Learning (3/5)

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6. Click on “Don’t connect my account”

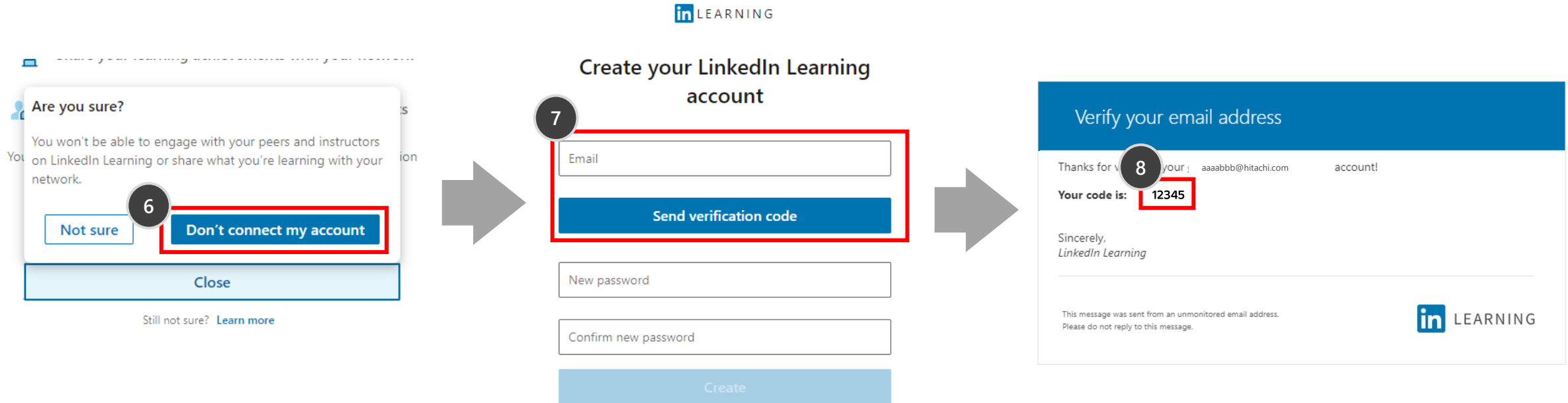
7. Enter your company e-mail address and click "Send verification code".

The company e-mail address you entered in step 2 may be displayed in the e-mail address box.

In this case, click "Send verification Code".

8. check if the email with the code has been sent to the address you entered.

(Subject: [!] Confirm that you have received an email verification code for your LinkedIn Learning account.)



1.2 Initial Setup Procedure for LinkedIn Learning (4/5)

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9. Enter your company email address and the code you received and click "Verify Code".

If you cannot confirm your email, click "Send new code" on the screen after the transition.

If you do not receive an email, click "Send new code" on the next screen.

10. enter your password on the new screen and click "Create".

*You can change your e-mail address on the *10. screen, but DO NOT make any changes. If you change the address on this screen, the office may correct the address to the initial company address, as the account may be deleted by mistake.

The diagram illustrates the transition from step 9 to step 10 of the LinkedIn Learning account creation process. A large grey arrow points from the step 9 screen to the step 10 screen.

Step 9 Screen: The screen is titled "Create your LinkedIn Learning account". It features a red-bordered box around the email input field (containing "12345") and the "Verify code" button. A dashed red box highlights the "Send new code" button. Below these are fields for "New password" and "Confirm new password", and a "Create" button at the bottom.

Step 10 Screen: The screen is also titled "Create your LinkedIn Learning account". It features a red-bordered box around the "Change e-mail" button, two password input fields (both containing "....."), and a "Create" button at the bottom. Below the "Create" button, there is a red-bordered box containing the following text:

8-16 characters, containing 3 out of 4 of the following:
Lowercase characters, uppercase characters, digits (0-9), and
one or more of the following symbols: @ # \$ % ^ & * _ - +
= [] { } | \ : ' , ? / ~ ^ " () ; .

The initial setup is complete with the creation of your LinkedIn Learning account.
Once setup is complete, you will be redirected to the Onboarding screen.

1.2 Initial Setup Procedure for LinkedIn Learning (5/5)

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After the initial setup, you will be redirected to the onboarding screen

Learn skills to help you reach your career

Tell us what you're interested in

Connect to your LinkedIn profile

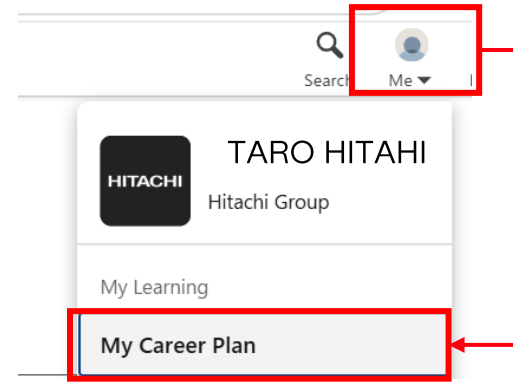
Tell us your current position

Set a weekly goal

Please make your selections according to your goals.

You can change your selections after signing in.

(Top right of the screen → Click the icon dropdown → My Career Plan)



If you have an account for LinkedIn business social media, you can link it optionally.

***LinkedIn and LinkedIn Learning are separate services.**

If you want to link the account, click [Connect LinkedIn account].

As the account can be linked later, click [Not now] if you cannot decide.

2. Sign in to LinkedIn Learning

- 2.1 Sign in with HUID Authentication
- 2.2 Sign in with ID and Password
- 2.3 If Your Account is Linked to LinkedIn
- 2.4 Reset Your Password

2.1 Sign in with HUID Authentication

※ If you are signing in for the first time, please refer to pages 7~10 of this manual

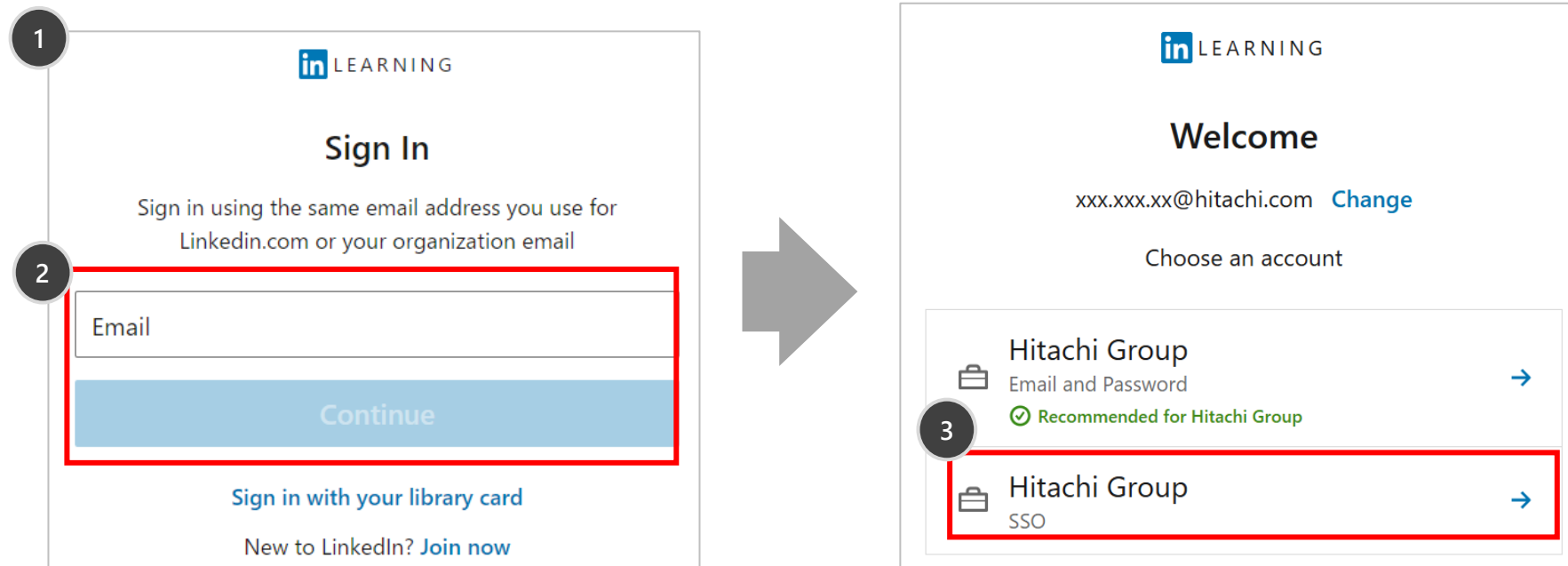
1. Open the LinkedIn Learning sign-in page in your browser (<https://www.linkedin.com/learning-login>)
2. Enter your company email address and click "Continue"
3. Click "SSO"

* If you plan to use LinkedIn Learning from your personal device on the same day, please sign in with the ID/password on the next page.

(If you Sign in using HUID authentication, ID/password login will not be available on the same day.)

* If the Hitachi Group Authentication Infrastructure screen is displayed, follow the screen to authenticate the user.

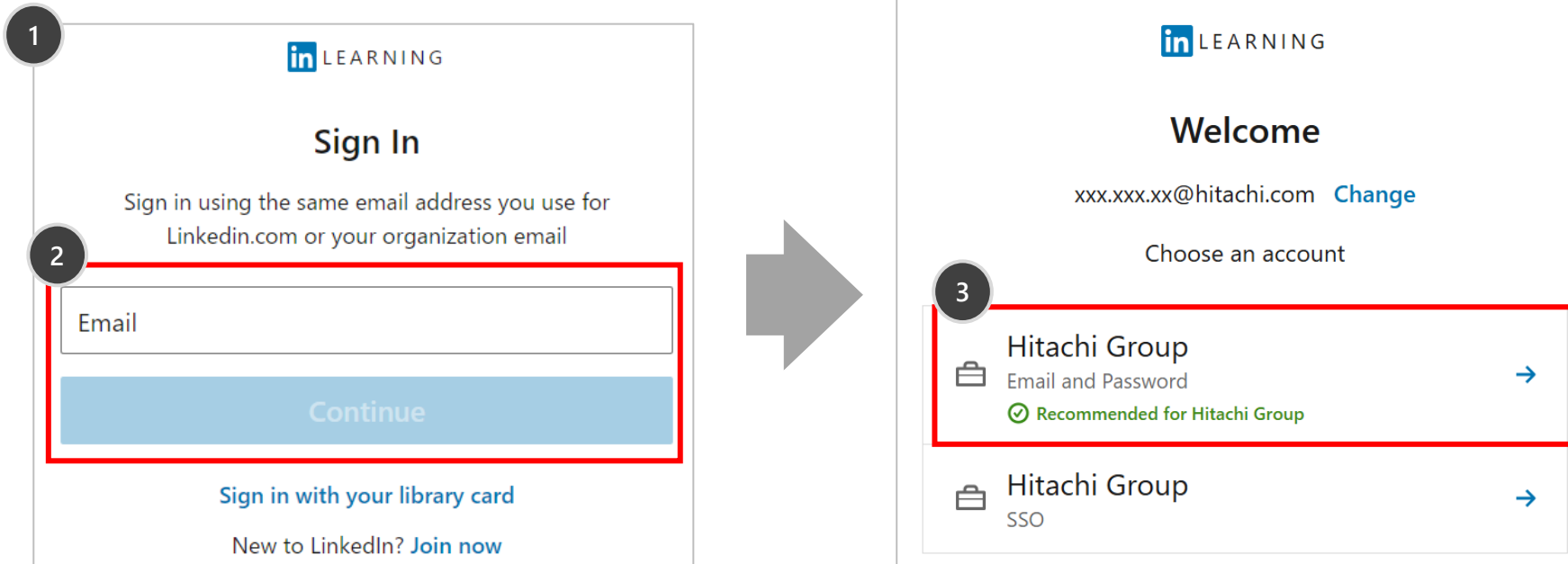
* If you are linking to your LinkedIn account, please refer to page 15.



2.2 Sign in with ID and Password

※ If you are signing in for the first time, please refer to pages 7~10 of this manual

1. Open the LinkedIn Learning sign-in page in your browser (<https://www.linkedin.com/learning-login>)
2. Enter your company email address and click "Continue"
3. Click "Email and Password" ※ If you are linking to your LinkedIn account, please refer to page 15.



2.3 If Your Account is Linked to LinkedIn

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※ If you are signing in for the first time, please refer to pages 7~10 of this manual

1. Open the LinkedIn Learning sign-in page in your browser (<https://www.linkedin.com/learning-login>)
2. Enter your company email address and click "Continue"
3. Enter your LinkedIn account password and click "Continue"

The diagram illustrates the sign-in process for LinkedIn Learning, divided into two steps. Step 1 shows the 'Sign In' page where users enter their email address and click 'Continue'. Step 2 shows the password entry page where users enter their LinkedIn password and click 'Continue'. A large grey arrow points from Step 1 to Step 2.

Step 1: Sign In

Sign in using the same email address you use for LinkedIn.com or your organization email

Email

Continue

Sign in with your library card

New to LinkedIn? [Join now](#)

Step 2: Password Entry

LinkedIn Learning connects to your LinkedIn profile. Please enter your LinkedIn password.

Using LinkedIn passwords [Stated](#)

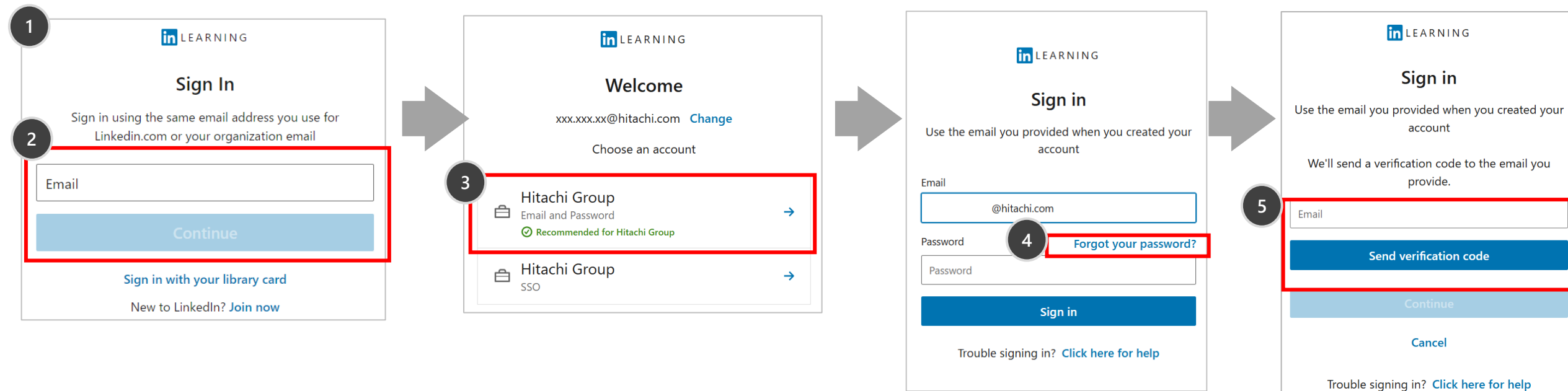
Continue

[Forgot your password](#)

***LinkedIn and LinkedIn Learning are separate services.**
If you want to unlink your LinkedIn account, please refer to the "If you have not retired from the company" section linked below after logging in.
< Disconnect your LinkedIn profile from your Learning license >
[Disconnect your LinkedIn profile from your Learning license | LinkedIn Help](#)

2.4 Reset Your Password (1/2)

1. Open the LinkedIn Learning sign-in page in your browser (<https://www.linkedin.com/learning-login>)
2. Enter your company email address and click "Continue"
3. Click "Email and Password"
4. Click "Forgot your "
5. Enter your email address and click "Send verification code"



2.4 Reset Your Password (2/2)

6. Check if you have received an email with the code at the address you entered.

(Title : [!]LinkedIn Learning account email verification code)

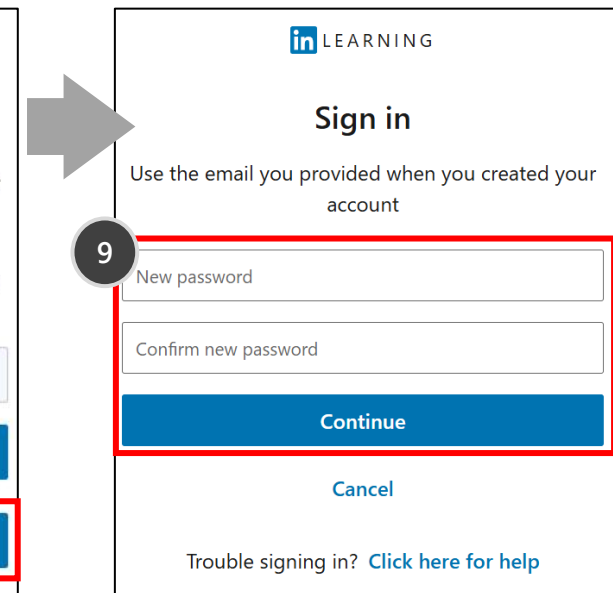
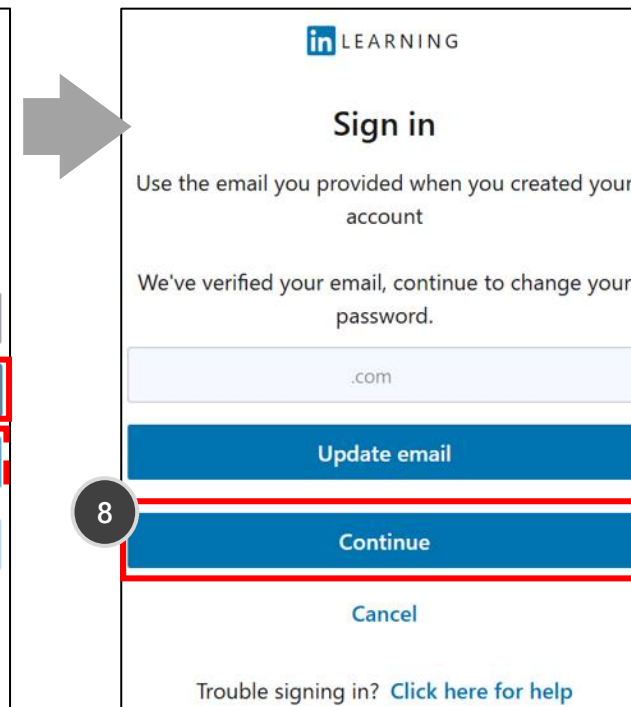
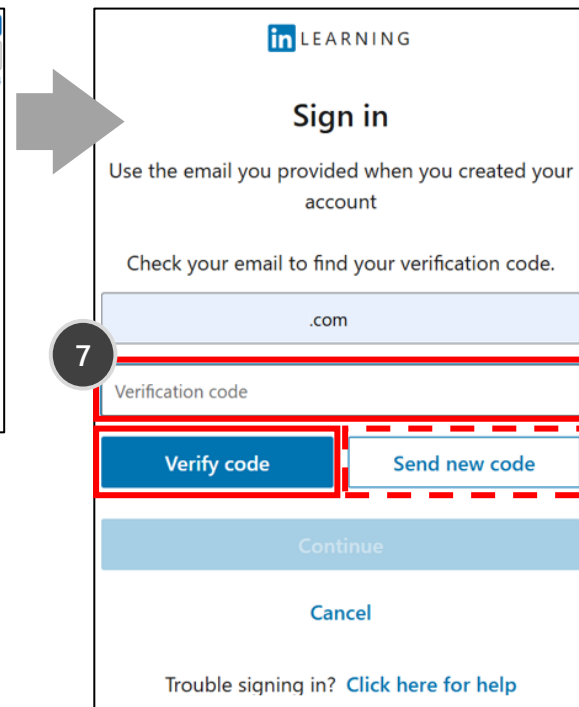
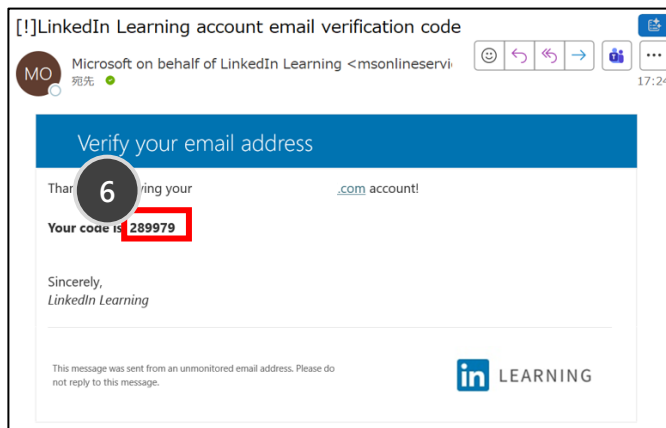
※It may take a few minutes to receive

7. Enter the code you checked and click "Verify code"

※If you can't check your email, click "Send new code"

8. click "Continue"

9. Enter a new password in "New password" and "Confirm new password" and click "Continue"



3. Learning in LinkedIn Learning

- 3.1 How to learn LinkedIn Learning
- 3.2 Using LinkedIn Learning directly in the web browser
- 3.3 Using the LinkedIn Learning mobile app

3.1 How to learn LinkedIn Learning

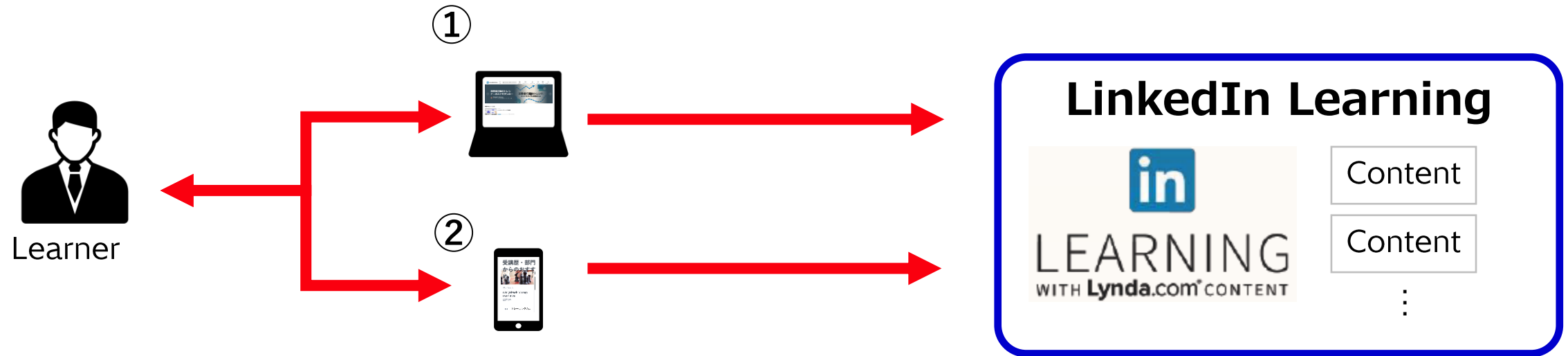
The following two methods are available for using LinkedIn Learning content for learning.

① **Using LinkedIn Learning directly in the web browser**

You get access to the LinkedIn Learning website directly in the web browser.

② **Using the LinkedIn Learning mobile app**

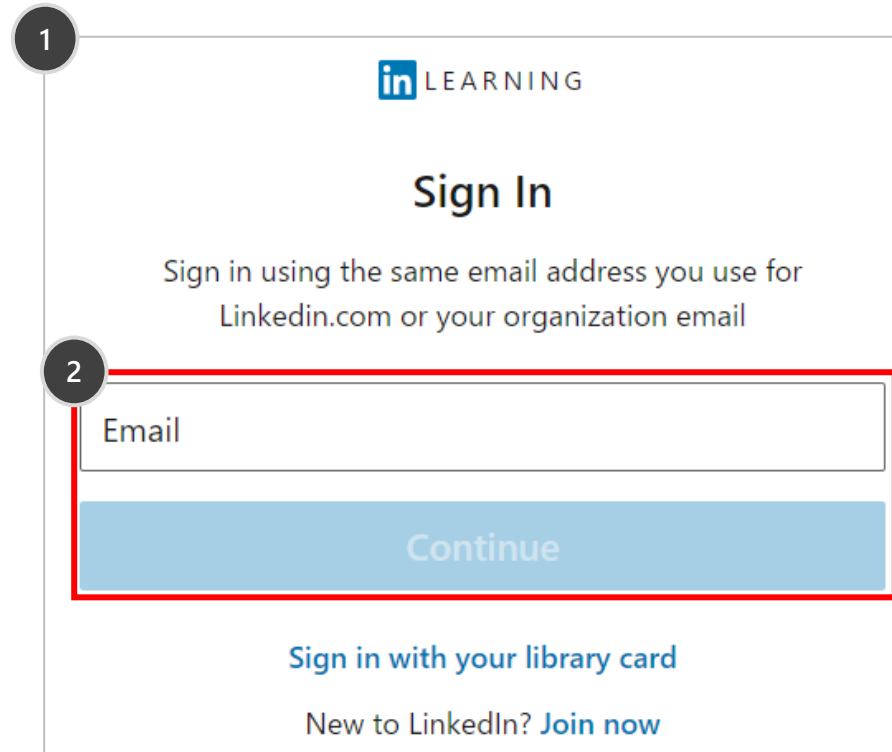
You learn content by using the mobile app for LinkedIn Learning.



3.2 Using LinkedIn Learning directly in the web browser (1/4)

You can get access to the LinkedIn Learning website directly in the web browser.

1. Open the LinkedIn Learning login page in your browser. (<https://www.linkedin.com/learning-login>)
2. Enter your company email address, and then click “Continue”.



The screenshot shows the LinkedIn Learning login interface. A red box highlights the email input field and the 'Continue' button. Two numbered callouts are present: '1' points to the LinkedIn Learning logo at the top, and '2' points to the email input field. The text 'Sign In' is centered above the input field. Below the input field is a blue 'Continue' button. At the bottom, there are links for 'Sign in with your library card' and 'New to LinkedIn? Join now'.

1

in LEARNING

Sign In

Sign in using the same email address you use for
LinkedIn.com or your organization email

2

Email

Continue

Sign in with your library card

New to LinkedIn? [Join now](#)

3.2 Using LinkedIn Learning directly in the web browser (2/4)

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* If you have not linked your LinkedIn account

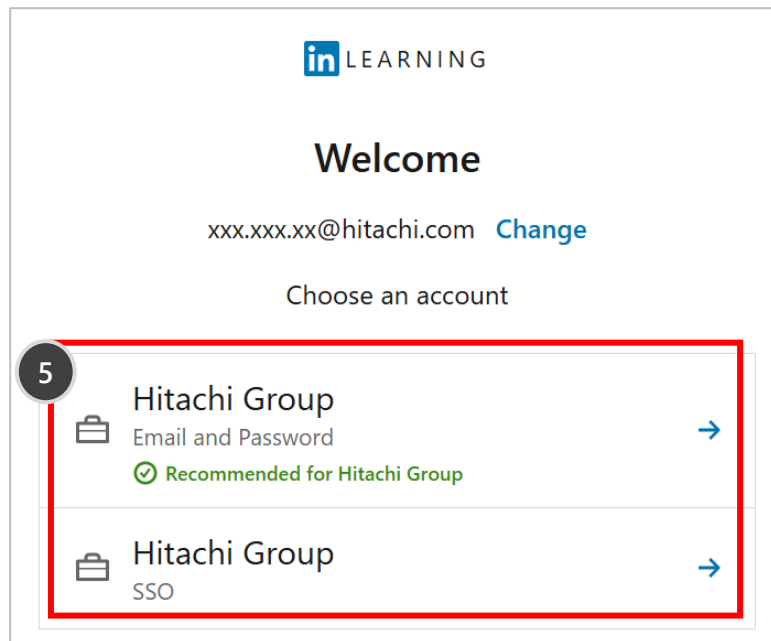
5. Choose an authentication method

(A) For company devices Click "SSO"

If the Hitachi Group Authentication Infrastructure window is displayed, follow the steps on screen to perform user authentication.

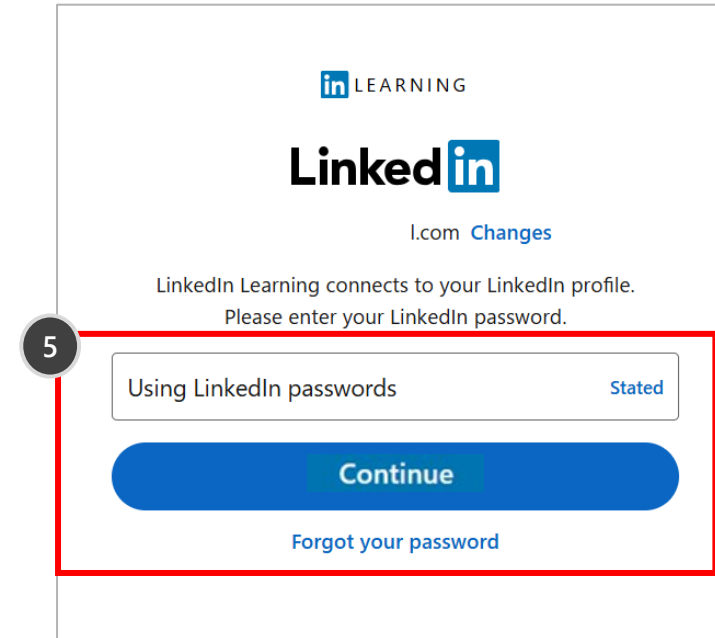
(B) For private devices Click on "Email and Password".

After the screen transition, enter your password and click "Sign in"



* If you have linked your LinkedIn account

5. Enter your LinkedIn account password and click "Continue"



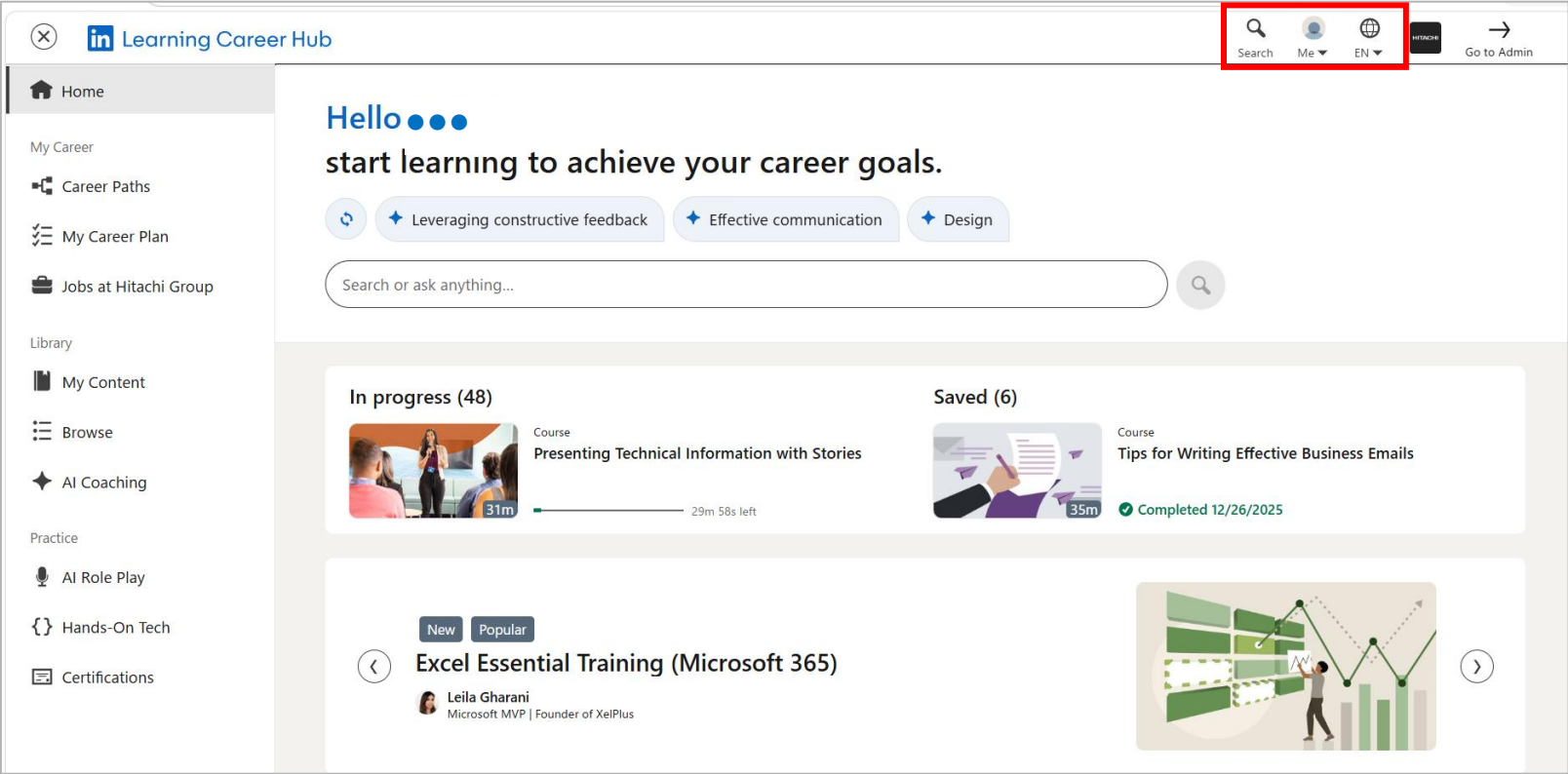
***LinkedIn and LinkedIn Learning are separate services.**

If you want to unlink your LinkedIn account, please refer to the "If you have not retired from the company" section linked below after logging in.

< Disconnect your LinkedIn profile from your Learning license >
[Disconnect your LinkedIn profile from your Learning license | LinkedIn Help](#)

3.2 Using LinkedIn Learning directly in the web browser (3/4)

This section describes the main components of the Home window.



- [🔍] Search for content by keyword
- [👤] View the account settings menu
- [🌐] Set the display language

3.2 Using LinkedIn Learning directly in the web browser (4/4)

Home

The Home window is displayed

My Content

You can view the courses that you have watched so far, along with your learning history.

Browse

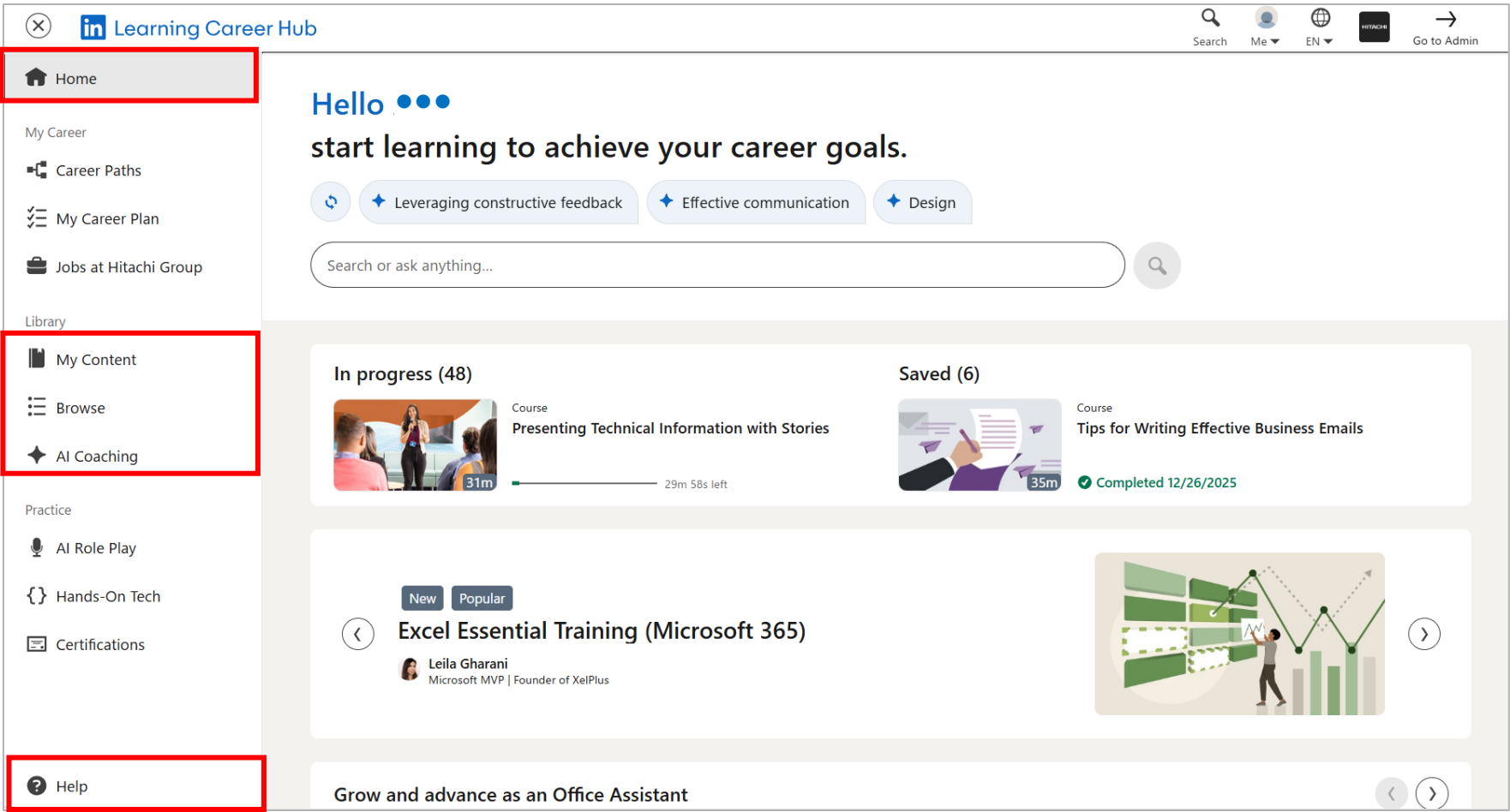
Search for content by category

AI Coaching

Display the chatbot screen
Answered by AI specialized in LinkedIn learning

Help

The help page opens



3.3 Using the LinkedIn Learning mobile app (1/3)

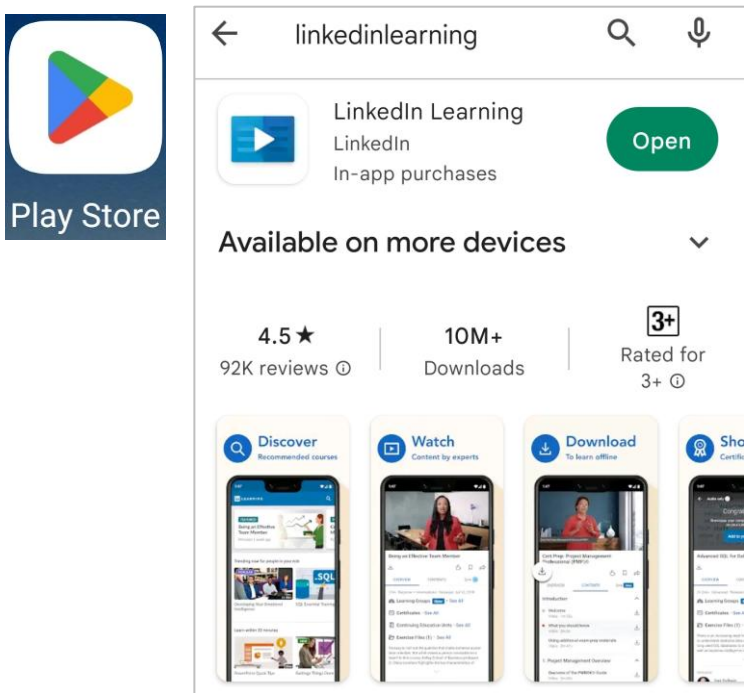
The LinkedIn Learning app, for mobile devices, is available. By using the mobile app, you can easily get access on the go.

Important
If you want to install the mobile app on a mobile device supplied by the company, **contact the information system department of the applicable company or division to obtain permission in advance.**

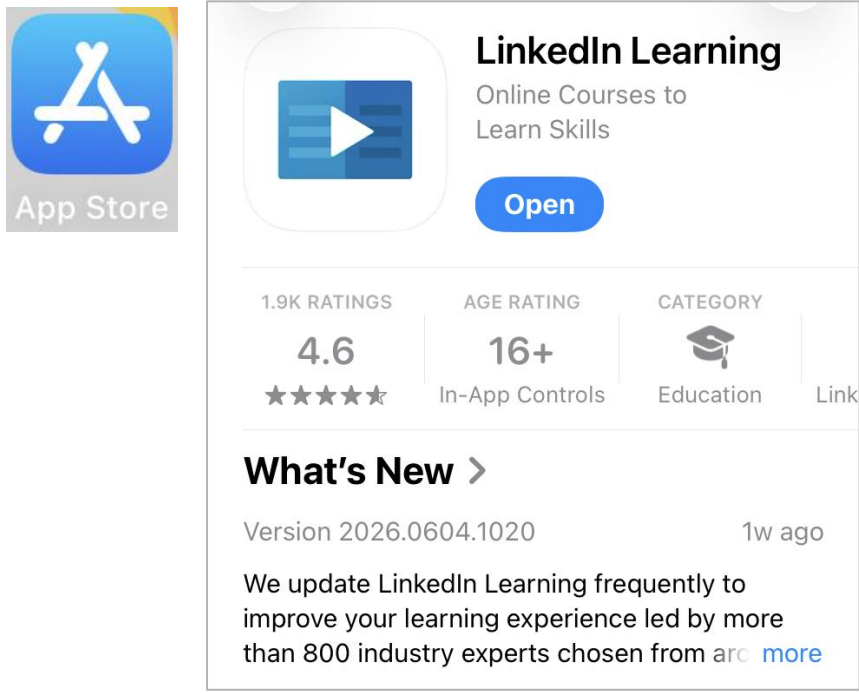
■ Installing the mobile app

Search the Google Play Store on your Android device or the App Store on your iOS device by using the keyword “**linkedin learning**” and then install the app (available for free).

【Android device】



【iOS device】



3.3 Using the LinkedIn Learning mobile app (2/3)

Launch the mobile app, and then log in to LinkedIn Learning.

1. Launch the app
2. Click "Sign in"
3. If a confirmation dialog is displayed, select "Continue" (screen 4 may be displayed without being displayed)
4. Enter your company email address and click "Continue"
5. Choose an account
 - (A) For company devices Click "SSO"
**If you plan to use LinkedIn Learning from your personal device on the same day, please sing in using the method (B)*
**If the Hitachi Group Authentication Infrastructure screen is displayed, follow the screen to authenticate the user.*
 - (B) For private devices Click on "Email and Password".
After the screen transition, enter your password and click"Sign in"

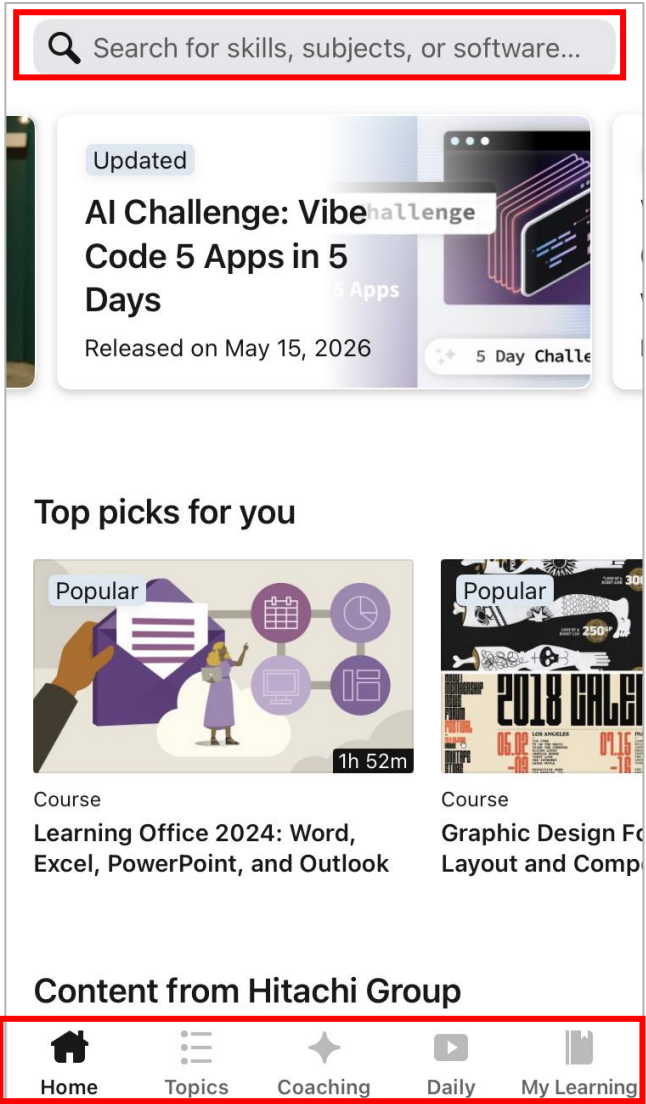
Screen example

iOS device: Version 2025.1008.1052



3.3 Using the LinkedIn Learning mobile app (3/3)

This section describes the Home window layout in the mobile app.



Mobile app home screen

- [🔍] Search for content by keyword
- [🏠] Home
The Home window is displayed
- [☰] Topics
Search for content by category
- [✨] Coaching
Display the chatbot screen
Answered by AI specialized in LinkedIn learning
- [🆕] Daily
View short videos for mobile apps
- [📖] My Learning
View My Library
You can view the course you are watching, your learning history, etc.

Reference: More details about using LinkedIn Learning

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If you want to learn more about how to use LinkedIn Learning, watch the LinkedIn Learning course “[How to Use LinkedIn Learning](#)”

▼ 「[How to Use LinkedIn Learning](#)」

<https://www.linkedin.com/learning/how-to-use-linkedin-learning-2025/4040080?resume=false&u=123084626>

The screenshot displays the LinkedIn Learning interface for the course "How to Use LinkedIn Learning". The top navigation bar includes the LinkedIn logo, "Learning Career Hub", a search bar with the course title, and user profile icons. The left sidebar shows a "Contents" menu with sections like "Introduction to LinkedIn Learning" and "1. Getting Started in LinkedIn Learning". The main content area features a large video player with a blue and white illustration of a person standing next to a large open book, with the text "LinkedIn Learning" overlaid. Below the video player, there are tabs for "Overview", "Notebook", and "Transcript". The bottom section includes an "Instructor" profile for Amy Sell, a "Related to this course" section with a "Certificates" link, and a "Related courses" section with a "Getting Things Done" course.

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